

**WATERVLIET CITY SCHOOL DISTRICT**

***Business Office***

1245 Hillside Drive  
Watervliet, NY 12189  
(518) 629-3203

**CO-PAY REIMBURSEMENTS**  
**2011/2012 Schedule**

Below is the schedule for Co-Pay Reimbursements for the 2011-2012 school year. Please mark your calendars and please make sure that you don't send any receipts other than those that fall into the time frame the reimbursement is listed below.

NOTE: Any reimbursement documents received after the "Date Due By" date will be held until the next co-pay reimbursement period. Please make sure the documents are to us on the date listed below.

<b><u>Time Period</u></b>	<b><u>Date Due By</u></b>	<b><u>Checks Issued</u></b>
April 1 – June 30, 2011	July 15, 2011	August 2, 2011
July 1 – September 30, 2009	October 7, 2009	October 28, 2011
October 1 – December 31, 2009	January 7, 2012	January 27, 2012
January 1 – March 31, 2010	April 7, 2012	April 27, 2012
April 1 – June 30, 2010	July 7, 2012	July 27, 2012

If there are any questions please contact Jennifer Dugan in the Business Office.

Thank you.